



Solutions for Enterprise-Wide Procurement (SEWP) VI Ordering Guide

SEWP VI Contract Number	80TECH26D0537
SEWP Category	Category C – Mission-Based Information Technology, Communication and Audio Visual (ITC/AV) Service Solutions
Contract Type	Government-Wide Acquisition Contract (GWAC)
Period of Performance	November 2026 – November 2036
Business Size Status	Small Business, Woman-Owned Small Business (WOSB)
UEI	S3M8M4AB7CN1
CAGE	75AN1
Primary NAICS	541330 – Engineering Services
Contract Scope	Category C supports mission-based ITC/AV services, including cybersecurity, cloud services, software development, IT operations and maintenance, network services, data analytics, training, program management, and related mission support services.

Prepared By:

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1. ABOUT SEWP VI

SEWP VI (pronounced “soup”) is a Government-Wide Acquisition Contract (GWAC) that gives all Federal agencies and authorized users access to ITC/AV solutions and services. The National Aeronautics and Space Administration (NASA) has administered the contract since the creation of SEWP I in 1993, when it became the first GWAC in the federal acquisition space. Originally conceived as a source for technology products, the SEWP contract has continually evolved over 30 years, expanding its scope to include services that meet the needs of its broad customer base. NASA continues to support the competitive acquisition process for technology products and services, fielding more than 50,000 orders each year.

Bravura was awarded a SEWP VI contract under Category C: Mission-Based ITC/AV Service Solutions. Category C supports mission-based information technology, communications, audio/visual, cybersecurity, cloud, engineering, and program support requirements. SEWP VI is self-funded through a modest usage fee of 0.34%.

Federal agencies seeking mission-based ITC/AV services through SEWP VI may contact Bravura for assistance with scope determination, quotation requests, and acquisition planning related to Category C requirements.

1.1. Who Can Use SEWP?

SEWP VI is available to NASA, Federal agencies, Department of Defense (DoD) organizations, and authorized support service contractors acting on behalf of the Government. Customers should consult SEWP guidance and agency acquisition policies regarding ordering eligibility and use of the contract vehicle.

2. BRAVURA CONTACT INFORMATION

2.1. SEWP Program Manager/Deputy Program Manager

Customers may contact the following POCs to discuss terms and conditions of the SEWP VI contract.

SEWP Program Manager	SEWP Deputy Program Manager
Lauren Beward P: 443-968-1150 E: lbeward@bravurainc.com	Andrew Badolato P: 410-446-9705 E: abadolato@bravurainc.com

2.2. Bravura General Contact Information

Company Name	Bravura Information Technology Systems, Inc. (BITS)
Headquarters	210 Research Boulevard Suite 260, Aberdeen, MD 21001
Website	https://bravurainc.com/
Main Phone	443-360-9500
General Email	info@bravurainc.com

3. BRAVURA’S OFFERINGS UNDER CATEGORY C

Bravura's Category C award includes multiple in-scope service areas supporting software development, computer systems design, computer facilities management, engineering, professional technical services, and related mission support requirements. Bravura received award under Category C as a WOSB.

Category C, a new addition under SEWP VI, is focused on ITC/AV mission-based services, including the following service areas:

Category C Service Areas:

- Innovation and modernization services
- Information and data analytics services
- IT operations and maintenance support
- Help desk and service desk support

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|--|---|
| ➤ Application development and software services | ➤ Network services |
| ➤ Cybersecurity services | ➤ Database services |
| ➤ Cloud services | ➤ Training services |
| ➤ Digital multimedia and technical communications services | ➤ Program management and mission support services |

Bravura's experience includes cybersecurity, systems engineering, software development, cloud migration, enterprise IT operations, network administration, information management, training, logistics, and program management support for DoD and Federal customers.

4. HOW TO ORDER

To issue a Purchase Request (PR) or Delivery Order (DO) against SEWP VI, the Customer will use the internal ordering process mandated by their agency. This process is not defined by the NASA SEWP Program Management Office (PMO). The end-user will typically determine a requirement and generate a PR to provide to their internal procurement office. The ordering process under SEWP VI generally follows the steps below:

1. The customer identifies a requirement and develops acquisition documentation IAW their internal agency procedures
2. The customer requests quotations through the SEWP Quote Request Tool (QRT) or other authorized method
3. Bravura develops and submits a response to the quotation through the SEWP portal IAW the requirements provided in the request
4. The customer evaluates quotations and issues a DO
5. The DO is submitted to the NASA SEWP PMO for review and processing
6. The SEWP Program Office validates the order and assigns a SEWP Control Number (SCN)
7. Bravura receives notification that the order has been processed and assigned an SCN
8. Order fulfillment begins after the order has been processed through the SEWP PMO and assigned an SCN
9. Bravura maintains order status information and supports customer inquiries throughout order performance

What is an SCN? An SCN is the tracking number assigned by the NASA SEWP PMO after an order has been reviewed and processed. Customers and Contract Holders should reference the SCN when communicating with the SEWP PMO regarding order status, modifications, or support requests. Orders cannot be processed through SEWP until an SCN has been assigned.

Agency-specific ordering procedures may vary. Customers should follow their agency's internal acquisition policies in addition to SEWP ordering requirements. To support timely quotation development, customers should include:

- Agency name
- Customer point of contact
- Requirement description
- Statement of Work (SOW), Performance Work Statement (PWS), or similar requirement documentation, if available
- Labor Categories (LCATs) and estimated quantities, if applicable
- Manufacturer and part numbers, if applicable
- Period of performance
- Place of performance
- Desired delivery schedule
- Security clearance requirements
- Other security, compliance, or reporting requirements

5. QUOTES THROUGH SEWP TOOLS

The NASA SEWP QRT is the primary mechanism used to distribute Requests for Quotation (RFQs) and solicit responses from eligible SEWP Contract Holders. The QRT allows customers to:

- Issue RFQs to eligible Contract Holders
- Manage quote requests electronically
- Maintain acquisition documentation
- Communicate with Contract Holders during the quotation process

Customers may request quotations through the NASA SEWP QRT or by contacting Bravura directly when permitted under SEWP procedures. Customers with questions regarding contract scope or quotation requests should contact Bravura's SEWP team for assistance.

6. WARRANTY POLICY

Warranty coverage is governed by the terms identified in the applicable delivery order and, when applicable, the manufacturer's warranty documentation. Warranty coverage may vary depending on the products, software, subscriptions, or services acquired under the order.

For warranty-related issues, customers should contact Bravura using the information below. Bravura will coordinate with the manufacturer, service provider, or other responsible party, as applicable, to support issue resolution and warranty processing.

7. ORDER ISSUE RESOLUTION

Customers experiencing issues related to a SEWP order should contact Bravura using the support information above under **Bravura Contact Information**. Bravura reviews reported issues, coordinates with manufacturers, distributors, subcontractors, and service providers as required, and works with customers to resolve order-related concerns. Upon receiving an order-related issue, Bravura:

1. Acknowledges the request and reviews available order documentation
2. Assigns the issue to the appropriate support or management representative
3. Coordinates with manufacturers, software publishers, distributors, subcontractors, or service providers as required
4. Communicates status updates to the customer throughout issue resolution
5. Escalates unresolved issues through Bravura management channels when necessary
6. Coordinates with the NASA SEWP PMO when needing SEWP assistance or clarification
7. Customers should provide the Delivery Order Number, SCN, and a description of the issue whenever available

Order issues may involve products, software, subscriptions, cloud services, or professional services acquired under the order. Customers should include:

- Delivery Order Number
- SCN if available
- Agency name
- Point of contact information
- Description of the issue
- Relevant documentation, screenshots, shipping records, or correspondence

8. FAIR OPPORTUNITY AND QUOTE REQUESTS

SEWP VI is a multiple-award contract vehicle. For orders subject to fair opportunity requirements, Ordering Contracting Officers are responsible for following applicable FAR and agency procedures. Customers with classified, sensitive, or controlled requirements should follow SEWP guidance and agency-specific procedures regarding the transmission of acquisition information. Additional information regarding fair opportunity procedures and using the QRT is available at <http://www.sewp.nasa.gov>.

9. SEWP OFFICE CONTACT INFORMATION

The NASA SEWP Program Office administers the SEWP VI contract and supports customers and Contract Holders throughout the ordering process.

Address	7601 Ora Glen Drive, Greenbelt, MD 20770
SEWP PMO Phone	301-286-4555
SEWP PMO Hours	M-F, 7:30 AM – 6 PM (ET)
SEWP Website	www.sewp.nasa.gov
SEWP Help Desk and Scope Questions	help@sewp.nasa.gov
SEWP Helpline Phone	301-286-1478
Website and QRT	http://www.sewp.nasa.gov

GLOSSARY

Acronym	Definition
D	
DoD	Department of Defense
F	
FAR	Federal Acquisition Regulation
G	
GWAC	Government-wide Acquisition Contract
I	
IT	Information Technology
ITC/AV	Information Technology, Communication and Audiovisual
N	
NASA	National Aeronautics and Space Administration
P	
PWS	Performance Work Statement
Q	
QRT	Quote Request Tool
R	
RFQ	Request for Quote
S	
SCN	SEWP Control Number
SEWP	Solutions for Enterprise-wide Procurement
SOW	Statement of Work
W	
WOSB	Woman-Owned Small Business